



# Black Hills National Forest Seasonal Outreach Notice



Open Date: December 31, 2012

Close Date: January 25, 2013

The Black Hills National Forest is planning to advertise and fill multiple seasonal fire positions in the near future with duty stations located in Custer SD, Hill City SD, Newcastle WY, Rapid City SD, Spearfish SD, and Sundance WY. Multiple positions will be filled at each location. This notification is being circulated to inform prospective applicants of this opportunity and on how to apply for these positions. In order to be considered for these positions applications must be submitted prior to January 25, 2013. Vacancy announcements for these positions are posted at [www.usajobs.gov](http://www.usajobs.gov). If you are interested in applying for a seasonal position please respond to the appropriate contact for the job in which you are interested, listed below, using the attached outreach response form.

For positions on a helitack crew, stationed in Custer, SD: Contact Lance Spring, Helitack Foreman at 605-673-9361 or [lspring@fs.fed.us](mailto:lspring@fs.fed.us), or Corey Lewis, Assistant Helitack Foreman at 605-673-9362 or [cmlewis@fs.fed.us](mailto:cmlewis@fs.fed.us).  
Black Hills National Forest 1019 N. 5<sup>th</sup> St. Custer, SD 57730

For positions on the Tatanka Hotshot Crew, stationed in Custer, SD: Contact Brandon Hess, Superintendent at 605-673-5965 or [bhess@fs.fed.us](mailto:bhess@fs.fed.us).  
Black Hills National Forest 1019 N. 5<sup>th</sup> St. Custer, SD 57730

For positions at Great Plains Interagency Dispatch Center, located in Rapid City, SD: Contact Sheri Fox, Center Manager, at 605-399-3160 or [cjfox@fs.fed.us](mailto:cjfox@fs.fed.us).  
Northern Great Plains Interagency Dispatch Center 8123 S. Hwy 16 Rapid City, SD 57702

For engine or handcrew positions on Northern Hills(Spearfish) or Bearlodge (Sundance) Ranger Districts: Contact Bryan Karchut, District FMO at 605-642-4622 or [bkarchut@fs.fed.us](mailto:bkarchut@fs.fed.us). Northern Hills Ranger District 2014 N. Main Spearfish, SD 57783

For engine positions on Mystic Ranger District(Rapid City or Hill City): Contact Terry Tompkins, District FMO at 605-343-1567 or [ttompkins@fs.fed.us](mailto:ttompkins@fs.fed.us).  
Mystic Ranger District 8221 S. Hwy 16 Rapid City, SD 57702

For engine positions on Hell Canyon Ranger District(Custer or Newcastle): Contact Gwen Lipp, District FMO at 605-673-9373 or [gllipp@fs.fed.us](mailto:gllipp@fs.fed.us).  
Hell Canyon Ranger District 330 Mt. Rushmore Rd. Custer, SD 57730



**About The Positions:**

These vacancies include positions on engines, handcrews, helitack, Tatanka Hotshots, and dispatch.

**Forestry Technician (Hotshot Crew) GS-4/5**

A minimum of 90 days of wildland firefighting experience is required prior to applying for the GS-5 level. This position serves as a skilled crewmember on a handcrew assigned to performing fire suppression duties under the most adverse conditions of climate, fuels, and terrain on the full range of complexity of fires. Utilizes a variety of specialized tools, equipment, and techniques while actively suppressing wildfires, such as a pulaski, shovel, McLeod, ax and chainsaw to control the spread of wildfire. Performs basic fireline activities such as line construction, lopping and scattering of fuels using hand tools and holding, patrolling, monitoring, and mop-up operations. Moves dirt, chops brush, small trees, etc. to construct fire line. During prescribed burns, monitors and controls the fire, and collects data on fire weather and fire behavior. This position requires frequent travel to all parts of the country to perform suppression activities.

**Forestry Aid/Technician (GS-3/4/5) Fire-Engine or Handcrew**

These positions are part of a wildland fire crew, performing firefighting work on an engine or hand crew. Assignments include developing a working knowledge of fire suppression and fuels management techniques, practices and terminology. This consists of fireline construction, use of pumps and engines, hose lays, hand tools, chainsaws, working around aircraft, and patrolling fireline to locate and extinguish hotspots that may be a threat. Cleans and maintains fire tools and equipment. During prescribed burns, monitors and controls the fire, and collects data on fire weather and fire behavior. There may be frequent travel associated with these positions.

**Forestry Technician (Fire Dispatcher) GS-5**

Minimum of 90 days of wildland firefighting experience is required to apply. Serves as a dispatcher, receiving, filling, and tracking resource requests for fire and other emergency incidents. Maintains resource status and tracking systems and operates telecommunications systems. Collects, processes, collates and submits incident information to support fire operations. Inputs data into a number of fire-related computer applications.

**Forestry Technician (Helitack) GS-4/5**

Minimum of 90 days of wildland firefighting experience is required to apply at the GS-5 level. Loads helicopter personnel and cargo considering methods, weight distribution, necessity for securing, total weight, etc. and completes manifests of personnel and equipment being transported to the fire or other work site. Inventories and inspects helicopter accessories, fire tools, and equipment. Assures that needed tools and equipment are available for firefighting tasks. Builds fireline and lays or directs hose. There may be frequent travel associated with these positions.



<b>Announcement</b>	<b>Position</b>	<b>Series/Grade</b>
TEMPOCR-0462-03-FIRE-DT	Forestry Aid-Fire General	GS-0462-3
TEMPOCR-462-4-HANDCREW-DT	Forestry Technician-Handcrew	GS-0462-4
TEMPOCR-0462-5-HANDCREW-DT	Forestry Technician-Handcrew	GS-0462-5
TEMPOCR-0462-05-HOTSHOT-DT	Forestry Technician-Hotshot	GS-0462-5
TEMPOCR-0462-04-HOTSHOT-DT	Forestry Technician-Hotshot	GS-0462-4
TEMPOCR-0462-4-ENGINE-DT	Forestry Technician-Engine	GS-0462-4
TEMPOCR-0462-05-ENGINE-DT	Forestry Technician-Engine	GS-0462-5
TEMPOCR-462-5-FIRE DISP-DT	Fire Logistics Dispatcher	GS-0462-5
TEMPOCR-0462-5-HLTK-DT	Forestry Technician-Helitack	GS-0462-5
TEMPOCR-0462-04-HLTK-DT	Forestry Technician-Helitack	GS-0462-4

### **CONDITIONS OF EMPLOYMENT FOR THOSE POSITIONS PARTICIPATING IN WILDLAND FIREFIGHTING ACTIVITIES**

Based on the type of work performed, TAKING and PASSING the WCT at the ARDUOUS level is a “condition of employment.” The Arduous fitness (Pack) Test consists of a three (3) mile hike, within forty-five (45) minutes, while carrying a forty-five (45) pound pack.  
A valid driver’s license is also required.

### **About the Forest and Area:**

The 1.2 million-acre Black Hills National Forest is located in southwestern South Dakota and northeastern Wyoming. The Black Hills rise from the adjacent grasslands into forest dominated by ponderosa pine, spruce and aspen. It is described as an “Island in the Plains” with the diversity of wildlife and plants reaching from the eastern forests to the western plains. The Forest boasts a good balance of multiple uses, and a wide range of recreation activities.

The Black Hills National Forest is one of the largest fire programs in the Rocky Mountain region and includes: an average of 105 ignitions per year burning 10,400 acres per year (in short return interval ponderosa pine), and staffs 8 Type VI, 3 Type IV Engines, 3 Type III Engines, two 10 person IA modules, an exclusive use Type III helicopter, a National exclusive use T1 Helicopter, an Interagency Hotshot Crew, airtanker base and an interagency dispatch center. The Black Hills National Forest Supervisor’s Office is located in Custer, South Dakota. There are four Ranger Districts on the forest. Offices are located in Sundance and Newcastle WY, and Custer, Rapid City, and Spearfish, South Dakota.

The summers in the Black Hills (Elevation 5300’) are moderate with moderate rainfall and temperatures generally range from 60-90 degrees. Winters are mild with moderate snowfall and temperatures generally ranging from 0-40 degrees, with occasional periods with well below zero temperatures. .

Tourism is one of the main industries in the Black Hills and support services such as motels and restaurants are abundant. Tourist attractions include Flintstones theme park and Crazy Horse Memorial, Mt. Rushmore, Custer State Park, Reptile Gardens and many other attractions. Summertime events in the Black Hills include Gold Discovery Days in July, Sturgis Motorcycle Rally and the Custer Cruising motorcycle rally in August, Day’s of 76



Rodeo, Central States Fair several balloon rallies and Broadway class plays at the Black Hills Playhouse in Custer State Park. The Mickelson Trail stretches 150 miles from Deadwood to Edgemont, one end of the Black Hills National Forest to the other. This trail provides non-motorized recreation opportunities such as biking, hiking, and horseback riding. For more information visit [www.fs.usda.gov/main/blackhills](http://www.fs.usda.gov/main/blackhills).

Five National Park system destinations are adjacent to or within 50 miles of the Black Hills National Forest. These include Mount Rushmore National Monument, Wind Cave National Park, Jewel Cave National Monument, Badlands National Park, and Devils Tower National Monument. In addition, the nation's second largest state park, Custer State Park, is located in the southeastern Black Hills area.

Government housing is available on a first come first serve basis. Non-government rentals are limited with prices ranging from \$500-\$700 per month.

### **How to Apply:**

You can apply for any of these temporary seasonal positions at [www.usajobs.gov/](http://www.usajobs.gov/). They are posted as open continuous announcements. If you are interested please submit your application before the January 25, 2013 closing date.

1. Create an account or sign in. It is recommended that as part of your profile you set up an automatic e-mail notification to be informed when the status of your application changes.
2. Search jobs - Use basic search to enter in job and location keyword information from the USAJOBS home page or the advanced search function. Review the job opportunity announcements and note of those of interest. Carefully review the "Qualification and Evaluation" section to determine whether you will qualify for the position.
3. Click on the title of the job announcement for which you'd like to apply. Click Apply Online button near the top of the right column.
4. Create or upload a resume. You may want to customize your resume to ensure it documents duties and accomplishments you've gained that are directly related to this position in order to verify that qualifications are met. Your resume must support your responses to the online questionnaire.
5. On the same screen, select the two required checkboxes and then click Apply for this Position Now! button.
6. Follow the prompts to complete the Occupational Questionnaire and attach any additional required documents.

You can update your application any time while the announcement is open. Simply log into your account on USAJOBS and click "Application Status". Click on the position title and then select "Update Application".





## Black Hills National Forest Employment Recruitment Form



NAME \_\_\_\_\_

PHONE NUMBER (\_\_\_\_) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

\*E-MAIL ADDRESS \_\_\_\_\_

Please print clearly; job opportunities will be sent to the address provided on this form

TYPE OF WORK \_\_\_\_\_

I AM INTERESTED IN:

- ☐ TEMPORARY (SEASONAL) WORK

SELECT YOUR PREFERRED LOCATION:

- ☐ CUSTER, SD  
☐ HILL CITY, SD  
☐ RAPID CITY, SD  
☐ SPEARFISH, SD  
☐ SUNDANCE, WY  
☐ NEWCASTLE, WY

WHERE DID YOU SUBMIT THIS FORM?

- ☐ FOREST SERVICE OFFICE  
☐ CAREER/JOB FAIR  
☐ OTHER \_\_\_\_\_